Prez Says:
                                                        Ron Cowger

Well, here we are finally in the month during which some cynical locals believe that summer arrives. I'm sure that you have heard folks remark that summer arrives in the Puget Sound on July 5th. If the long-range forecasts hold true, we may get lucky this year and have a warm, dry Fourth for outdoor celebrations. Let's hope so. I'm ready for some improvement in the weather and I'll bet you are, too. Everybody cross your fingers….

I hope that those of you who attended the Annual KEGaBuck$ Auction had a good time. According to my unofficial notes, the highest number of KEGaBuck$ that were bid on a single item was 12,000. On the other end of the scale, many items went for only fifty KEGaBuck$ so no one should be lamenting that they couldn't afford to bid on anything. We all owe a big "Thank you" to all of the folks who donated items and to the members who worked so hard to make the auction run as smoothly as it did. A special thanks goes out to Sally Ann who was involved in almost every aspect of preparing for and conducting the auction. Also, I want to acknowledge the long hours that Barbara Marasco put in helping organize the auction items and then in carrying them to the auctioneers in the appropriate sequence. Lastly, thanks to Joe and Joseph, our two auctioneers, who kept the auction moving so that we could get through the almost 200 items before it got too late in the evening. Great job by all involved! Thanks again!

The topic of the presentation for the July General Meeting will be "Organizing Your Hard Drive and the Latest Backup Utility from Acronis." This topic will be presented by Gene Barlow of User Group Relations via webinar using Skype. If you have been a member of KEGS for any length of time you have probably attended other presentations given by Gene and you know that they are always both entertaining and very educational. You all know how important it is to backup your important computer files but you may not do it diligently as it can be a cumbersome chore. Gene will demonstrate an easy way to get it done. Also, we will have Acronis products available for sale at the meeting so you will have an opportunity to obtain the products that Gene demonstrates during the presentation. I hope to see each of you there.

Prez Says: continued

We still have eleven of the new KEGS vests, both grey and green, for sale. The price is $26.00 per vest for sizes Medium through XL. All of the size 2XL vests have been sold. Please come to the meeting with the correct change or a check in order to make your purchase. Everyone who has seen one of the new vests thinks they look great and I'm confident that you will agree. We will all look very sharp in them.

Again, this month there are two new tips from Sharon Parq Associates added to our monthly newsletter. There is one for using Word and the other for Excel, each designed to expand our knowledge of these applications. If you want access to additional tips from this company, you can go to their websites at word.tips.net or excel.tips.net. I think you'll find the information interesting and useful.

The most recent figures from John Tate indicate that we now have fifty-four members in KEGS. If we can get four more folks to renew or join our group, we will be at the number we had at the end of 2010. I hope that those of you who haven't gotten around to renewing yet will do so as soon as possible. Renewal forms are available from John Tate, our Treasurer, or you can fill out the form on the KEGS web site, print it out and send it along with your check to the address shown on the form. An even easier way would be to bring your completed form and your check/cash to the next General Meeting and give it to John there. I want to remind all current KEGS members that you can earn $8.00 off of next year's dues for each new member that you recruit to join KEGS. If you can entice three new members to join this year, your dues for next year will be waived. Isn't that a great deal?

That's it for now. I will see you at the General Meeting or at one of our SIGs. I wish you happy and safe computing!


Ron Cowger
President
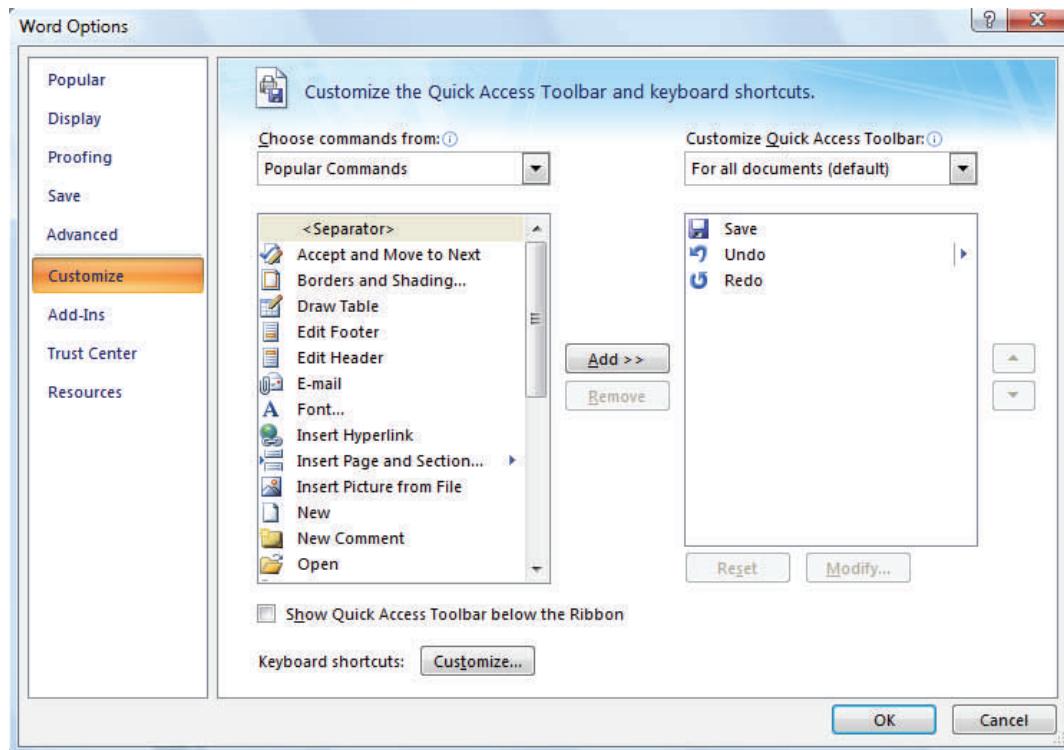
Word Tip of the Month

Customizing the Quick Access Toolbar

The Quick Access Toolbar is the area just above the ribbon, at the top of the screen, and just to the right of the Office button. The Quick Access Toolbar includes three tools that allow you to save your document, undo an action, and redo an action. You can, however, change the tools that appear on the Quick Access Toolbar. To customize this toolbar, follow these steps:

1. Display the Word Options dialog box. (In Word 2007 click the Office button and then click Word Options. In Word 2010 click the File tab of the ribbon and then click Options.)

2. At the left side of the dialog box click Customize (Word 2007) or Quick Access Toolbar (Word 2010).

The Customize area of the Word Options dialog box.

Word Tip of the Month—Continued

3. Using the Choose Commands From drop-down list, specify what group of commands you want listed in the dialog box.

4. In the list of commands at the left side of the dialog box, select the one you want to appear on the Quick Access Toolbar.

5. Click the Add button. The selected command is copied to the list at the right side of the dialog box.

6. Repeat steps 3 through 5 for any other commands you want on the toolbar.

7. If you want to remove any commands from the Quick Access Toolbar, select the command at the right side of the dialog box and click Remove.

8. When you are satisfied with the list of commands, click OK.

Your newly customized Quick Access Toolbar should be visible and usable at the top-left of your screen.

Excel Tip of the Month

Ages in Years and Months

Many times in early childhood education, a child's age in Years.Months format is needed for reporting, admitting, and evaluation. Basically, this format shows the number of elapsed years and months since birth, separated by a period.

There are several ways you can go about getting the desired age. The formula you choose to do the work depends, quite literally, on your preference in formulas.

Assuming that you have the birth date in cell A1, you might think you could use some math on the date to determine the proper information. For instance, you might think that you could use this formula:

```
=NOW() - A1
```

This produces a value that is the difference between the two dates, but if you then apply a custom format ("yy.mm") to the result, you'll find out that it doesn't give the sought-after Years.Months. You get something close; the years are right, but the months vary from 1 to 12 when they should vary from 0 to 11. (Somebody can be 12 years and 0 months old, but it is not proper to say 12 years and 12 months old.)

This means that you need to start casting about for a formulaic approach. A simple formula would be the following:

```
=YEAR(NOW())-YEAR(A1) & "." & MONTH(NOW())-MONTH(A1)
```

There are many variations on the above, but the problem is that they all only look at the month of today compared to the month of the birthdate; they don't take the day of the month into account. What is that important? Because the number of elapsed months since birth is dependent on how the day of the birth month compares to the day of the present month, and the formula doesn't allow for that distinction.

So, you might consider a more complex formula that actually tries to calculate elapsed years and months, such as the following one:

```
=TEXT(INT((NOW() - A1)/365.25),"##0")&"."&TEXT(INT(MOD(NOW - A1,365.25)/31),"00")
```

Excel Tip of the Month—Continued

This comes much closer to what is needed, but it is still possible to be off by a day or two right around the time of the month when the birth day is approached. Closer still is a formula which uses the YEARFRAC function:

```
=ROUNDDOWN(YEARFRAC(A1,TODAY()),0)&"."&ROUNDDOWN((YEARFRAC(A1,TODAY())-ROUNDDOWN(YEARFRAC(A1,TO
```

The best (and simplest) formulaic approach, however, is this one:

```
=DATEDIF(A1,NOW(),"y") & "." & DATEDIF(A1,NOW(),"ym")
```

The formula relies on the DATEDIF function, which determines the difference between two dates. The value returned by the function depends on the third parameter passed to the function. In this case, the first invocation of DATEDIF returns the number of elapsed years and the second returns the number of elapsed months. It provides the most accurate results of any of the formulas discussed so far.

KEGS General Meeting
And Associated SIGs
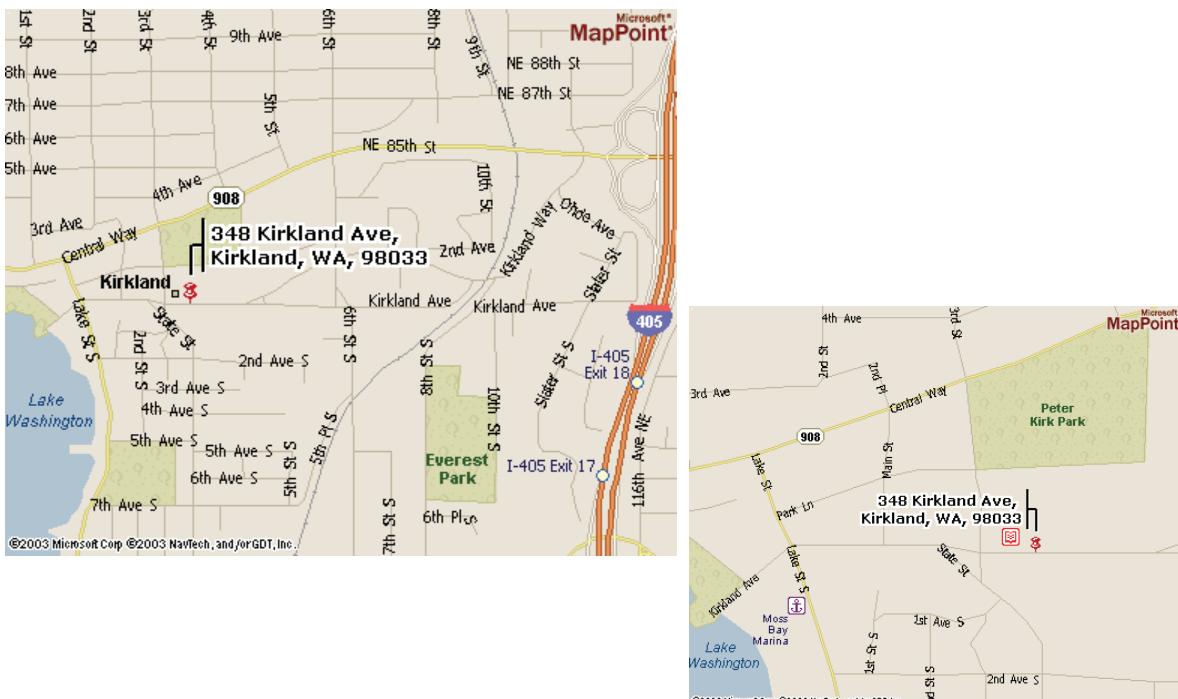
General Meetings at the Kirkland Teen Union Building - 348 Kirkland Ave., Kirkland, WA 98033

Day of Month	Time	Location	SIG / Email contact	SIG Leader
2nd Monday	6 PM - 7 PM	Kirkland Teen Union Building	Technology Corner betacode@hotmail.com	Steve Fondren
2nd Monday	7 PM - 9 PM	Kirkland Teen Union Building	KEGS General Meeting	
2nd Monday	9:30 PM - ? PM	Outback Steakhouse 12120 NE 85 th, Kirkland	Pig SIG sallyannmowrey@msn.com	Sally Ann Mowrey 206-996-5635

DRIVING INSTRUCTIONS: From I-405, take the N.E. 85th ST. exit (exit number 18) toward KIRK-LAND (headed West). Immediately move to the center lane and take a left at the first light onto Kirkland Way (If you went right you would be on 114th Ave NE). Just stay on Kirkland Way and it will turn into Kirkland Ave.

The Kirkland Teen Union Building is part of a string of connected buildings. Right at the street is Kirkland's Performing Arts Center, then comes the Kirkland Senior Center and farthest from the street is The Kirkland Teen Union Building.

There is a parking area to the West of this building but you can also park in the Kirkland Library's covered parking area just a little farther to the West (1/4 block past the Performing Arts Center).

KEGS SIG Meetings:

NEW SIG CHART

Notice that this SIG chart no longer lists actual dates. Please check our KEGS calendar (at http://www.kegs.org/Calendar.html) for actual dates AND POSSIBLE CANCELLATIONS of the upcoming meeting that you want to attend.

Contact the SIG leaders to find out what presentations that they have planned for their upcoming meetings.

Meetings at the North Bellevue Community / Senior Center - 4063 148th Ave NE, Bellevue, WA

| Day of Month	Time	Location	SIG / Email contact	SIG Leader
1st Tuesday	7 PM - 9 PM	Conf. room D	HTML SIG jackbewitch@comcast.net	Jack Beslanwich 206-723-9960
1st Wednesday	7 PM - 9 PM	Conf. room D	Seattle Internet User Group seasigi@kegs.org	Marianne Wilkins
2nd Tuesday	7 PM - 9 PM	Computer Lab	Computer Support SIG - N. Bellevue j_m_mraz@hotmail.com (Computer repair & maintenance)	Joe Mraz 425-747-2433
2nd Wednesday	7 PM - 9 PM	Conf. room D	Computer Use and Optimization ctheprof@aol.com	Carl Von Papp 425-643-1398
3rd Tuesday	7 PM - 9 PM	Conf. room D	Servers. Networks and Storage daviddodge1@compuserve.com	David Dodge
3rd Wednesday	7 PM - 9 PM	Conf. room D	Small Office / Home Office (SOHO) r_cowger@prodigy.net	Ron Cowger
4th Tuesday	7 PM - 9 PM	Conf. room D	Digital Imaging SIG sallyannmowrey@msn.com	Sally Ann Mowrey 206-996-5635
4th Wednesday	7 PM - 9 PM	Conf. room D	KEGS Board Meeting r_cowger@prodigy.net	Ron Cowger
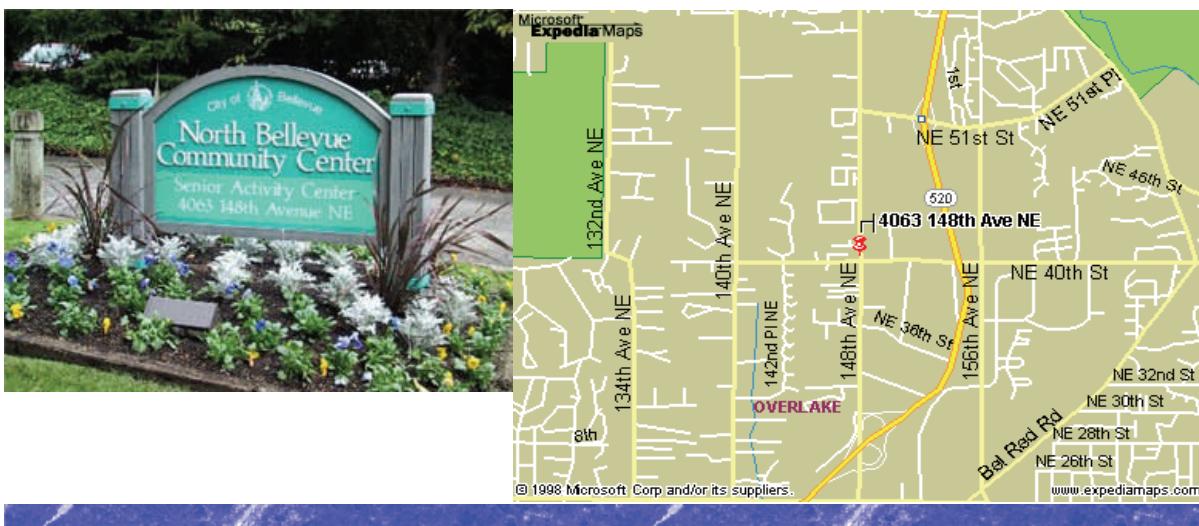
SIG Meeting Locations:

Please note that the KEGS Board meetings are not held at our General Meeting or SIG meeting locations

- KEGS Board Meetings are currently held at The North Bellevue Community / Senior Center - 4063 148th Ave NE, Bellevue, WA Conf. Rm D, 7-9 PM on the 4 Wed. of the month (Board meetings are public and open to anyone who wants to attend.)

Finding our primary SIG meeting location

DRIVING INSTRUCTIONS: Thanks to the improvements to SR 520, you may now use the new NE 40th St exit. If you are driving towards Redmond, exit and turn left to go over the overpass. If you are coming from Redmond, exit and turn right. Go to 148th Ave NE, and turn right. In very short order, you will see the North Bellevue Community / Senior Center sign on the left side of the roadway.

History & Contact info:

KEGS was formed in late 1996 to meet the needs of personal computer users in the Greater Seattle Area. KEGS is a nonprofit organization that holds its general meetings on the second Monday of each month.

In addition, KEGS sponsors a number of special interest groups (SIGs) that meet regularly to share common interests, learn new techniques, and resolve questions about the use of personal computer hardware, accessories, or software.

For a detailed listing of our SIG's, updated information about KEGS activities, and more, please see our web site at:

http://www.kegs.org.

Contact us at: Email: info@kegs.org
The Komputer Enthusiasts of Greater Seattle
PMB# 195
677 120th Ave NE, Suite 2A
Bellevue, WA 98005
Or call 425-747-2433 before 9 PM

To submit articles or software reviews for incorporation into this Newsletter, please send them to: newsletter@kegs.org